

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Resources		
Contact person:	Chris O'Brien	Telephone number: 86362	
Subject²:	Leeds Pipes DHN Customer Connection Agreements		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer Sustainable Energy and Air Quality noted the contents of this report and,</p> <p>i. Provided authority to enter into a Heat Sale Agreement with Global Banking School Ltd to supply heat to St George House;</p> <p>ii. Provided authority to enter into Heads of Terms with Secretary of State for Work and Pensions regarding the connection of Quarry House to the DHN, and provide authority to enter into the subsequent Heat Sales Agreement with Secretary of State for Work and Pensions on conclusion of their legal review; and</p> <p>iii. Provided authority to enter into Heat Sales Agreements with Leeds Beckett University, Trinity Academy Leeds (East Leeds Free School), and Leeds Teaching Hospitals NHS Trust (St James' Hospital Becket Wing) to connect these customers to the DHN following the conclusion of commercial discussions and legal review of the HSA terms.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

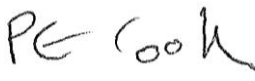
² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Detail has been provided within the accompanying report entitled “Leeds Pipes DHN Customer Connection Agreements”.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Detail has been provided within the accompanying report entitled “Leeds Pipes DHN Connection Agreements”.</p>
Affected wards:	<p>Little London & Woodhouse Burmantofts & Richmond Hill</p>
Details of consultation undertaken⁴:	<p>Executive Member Executive Member for Infrastructure and Climate</p>
	<p>Ward Councillors</p>
	<p>Others PACS Various customers named within the report</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>George Munson The decisions will be implemented in accordance with the timescales set out in the report entitled “Leeds Pipes DHN Connection Agreements”</p>
List of Forthcoming Key Decisions⁵	<p>Date Added to List:-</p>
	<p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p>
	<p>If Special Urgency Relevant Scrutiny Chair(s) approval</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	Signature	Date	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval		
	Signature	Date	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Chief Officer Sustainable Energy and Air Quality – Polly Cook		
	Signature: 	Date: 24/06/2021	

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.